



# U.S. Citizens and Permanent Residents Identification Checklist

## General Information

- All documents must be **unaltered certified originals, certified amended originals, or true copies certified by the issuing agency**. Photocopies, notarized documents, and online printouts are not accepted.
- You must provide your Social Security Number. You can either present a document that shows your number (e.g. Social Security card, W2, 1099) or provide it verbally. Your Social Security Number will be verified through the Social Security Administration.
- If you are transferring driving privilege, you must also provide your driver license (valid or expired less than one year) or a motor vehicle report from your previous state/U.S. territory (dated within 30 days and showing a license that is valid or expired less than one year).
- U.S. citizens and permanent residents will receive a Real ID-compliant document. ⚡

## STEP 1 – Identity and Lawful Presence

Bring **one** of the following:

- |                                                                                                                          |                                                                                                                                                                   |
|--------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> Colorado driver license/instruction permit/ID card (Unexpired/ expired less than 10 years)      | <input type="checkbox"/> Unexpired U.S. passport or U.S. passport card                                                                                            |
| <input type="checkbox"/> Unexpired ENHANCED out-of-state driver license/ID card (Available only from MI, NY, MN, WA, VT) | <input type="checkbox"/> Unexpired permanent resident card (I-551)<br><input type="checkbox"/> Certificate of naturalization/citizenship (Issued within 20 years) |

**OR**

Bring **one** of the following:

- State- or county-certified U.S. Birth Certificate  
(City-issued birth certificates are accepted **ONLY** from the Boroughs of New York City and Washington, D.C.)
- Consular report of birth abroad
- Certificate of naturalization/citizenship (Issued 20+ years ago)
- Certified U.S. adoption order (with birth information)

**AND**

Bring **one** of the following:

- Colorado driver license/instruction permit/ID card (Unexpired/expired less than 10 years)
- Out-of-state driver license/instruction permit/ID card (Unexpired/expired less than 10 years)
- U.S. passport or U.S. passport card (Expired less than 10 years)
- Military ID/Common Access Card (Unexpired/expired less than 10 years)
- VA card (issued within 20 years)
- Bureau of Indian Affairs or Tribal ID with photo (Issued within 20 years)
- Federal Bureau of Prisons or State Department of Corrections ID card
- Parent or legal guardian with identity document and proof of guardianship (if under age 21)

## STEP 2 – Residential Address

Bring **two** of the following:

- |                                                                 |                                                                                              |                                                              |
|-----------------------------------------------------------------|----------------------------------------------------------------------------------------------|--------------------------------------------------------------|
| <input type="checkbox"/> First class mail (with dated postmark) | <input type="checkbox"/> Phone bill                                                          | <input type="checkbox"/> Utility bill (with service address) |
| <input type="checkbox"/> Credit card statement                  | <input type="checkbox"/> Bank statement                                                      | <input type="checkbox"/> Lease agreement/mortgage statement  |
| <input type="checkbox"/> Insurance policy                       | <input type="checkbox"/> Pay stub                                                            | <input type="checkbox"/> Vehicle registration/title          |
| <input type="checkbox"/> Rent receipt (not handwritten)         | <input type="checkbox"/> CO driver license/instruction permit/ID card (with current address) |                                                              |

*Documents must show your name and current Colorado residential (not P.O. Box) address - including street address, city, and state. Documents must be dated within **1 year**. Electronic documents are accepted for proof of residential address.*

## STEP 3 – Check Your Name

If your Step 1 document does not show your full name (including middle name), you must present an additional Step 1 document to prove your full name.

If your Step 1 documents show different names due to name change(s) you must provide **at least one** the following:

- |                                                              |                                                                                 |                                                                                           |
|--------------------------------------------------------------|---------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------|
| <input type="checkbox"/> Certified U.S. marriage certificate | <input type="checkbox"/> Certified U.S. divorce decree (showing change of name) | <input type="checkbox"/> Certified U.S. court order of name change or U.S. adoption order |
|--------------------------------------------------------------|---------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------|

*If you have had more than one name change you will need to bring as many documents as needed to connect the names shown.*

| VETERAN/MILITARY INDICATORS                                                                                         | ORGAN, EYE & TISSUE DONATION                                                                                            | EXCEPTIONS PROCESSING                                                                                                                                                                                                                                                 |
|---------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Bring your DD214 or retired/ active military ID to get a veteran or military indicator added to your license or ID. | You will be asked about organ, eye and tissue donation during your application. Please consider your choice in advance. | If, for reasons beyond your control, you cannot provide the required documents, you may be eligible for Exceptions Processing. Visit our website to learn more:<br><a href="http://dmv.colorado.gov/exceptions-processing">dmv.colorado.gov/exceptions-processing</a> |