

Personalized License Plate Application

C.R.S. 42-3-211

Personalized license plate application must be filled out in its entirety and signed by the applicant. Incomplete or unsigned applications will not be processed.

Instructions

Step #1 – Fill in all vehicle owner name(s) and phone number(s). Names must appear as listed on vehicle registration.

Fill in legal Colorado address. This address is your registration address that is used to determine County of residence. If mailing address is different from the legal address fill in the mailing address. All correspondence is sent to the mailing address.

Step #2 – Select vehicle and by making an “X” in the box next to choice. Only one vehicle and may be chosen. Please refer to Vehicle Type, and Fees section for assistance in helping to make a choice.

Step #3 – Select plate type by making an “X” in the box next to choice. Only one plate type may be chosen. Please refer to Plate Type and Fees section.

Step #4 – Indicate your choices (up to six). All choices must have a definition, explanation or meaning associated with it. Any choices that are missing an explanation or are too vague will not be considered. Please refer to The Personalization Standards section for assistance.

Step #5 – Sign and date application.

Vehicle Type

Vehicle type can be determined by looking at the vehicle registration and/or title. Certain vehicle types require special consideration and/or registrations before personalized plates can be issued. Please contact your County Motor Vehicle Office with any questions on vehicle types.

Plate Type

Regular – Regular plates are the standard plates commonly referred to as the green and white plates.

Designer – Designer plates are manufactured with a special graphic (scenic purple mountains) on the background of the plate. Please refer to Fees under this section.

Group Special – Group Special plates are authorized to be issued to a group of people who have a common interest or affinity. In addition to fees, some Group Special license plates require authorization from their corresponding sponsoring organization prior to the plate being issued. Please visit DMV.Colorado.gov for specific details on individual Group Special license plates. All Group Special personalized plate applications must be accompanied by the **original certificate or pin** (if applicable). Any application that does not have the certificate or pin (if required) will be rejected.

Alumni – Alumni plates are authorized to be issued to an alumni association for a private or public college or university located within Colorado. In addition to

regular taxes and fees some Alumni license plates require authorization from their corresponding college or university prior to the plate being issued. Please visit DMV.Colorado.gov for specific detail on individual Alumni license plates. All Alumni personalized plate applications must be accompanied by the **original certificate or pin** issued by the college/university (if applicable). Any application that does not have the certificate or pin (if required) will be rejected.

Street Rod – Street Rod plates can only be issued to vehicles manufactured in 1948 or prior with a body design that has been modified for safe road use.

Call Letter – Call Letter plates are issued to vehicles where the owner is licensed by the Federal Communications Commission (FCC) to operate an amateur radio, standard radio, FM, television, or modification license. A copy of the Federal Communications Commission (FCC) license must accompany this application.

Collector – Collector plates can only be issued: a) Vehicles with a model year of 1975 or older) vehicles with a model year of 1976 or later that were registered with a 5 year collector series license plate prior to September 1, 2009 and is currently registered with the collector series plate (c) A model year at least thirty-two years old; except that, if the vehicle is being registered in the program area, as defined in section 42-4-304:

- (I) The vehicle must have passed an emissions test meeting the standards of part 3 of article 4 of this title within the last twelve months before being initially registered by the owner as a collector’s item; and
- (II) The owner must sign an affidavit that the vehicle will not be driven on roadways for more than four thousand five hundred miles per year. C.R.S. 42-12-101 (2)

Fees

In addition to taxes and fees assessed by your County Motor Vehicle Office the fees listed at DMV.Colorado.gov will be collected upon approval of the personalized license plate. **NO REFUNDS WILL BE ISSUED.** The Department will not honor a change of choice or spacing or a request for refund after payment has been received.

Reservation of Previously Registered Personalized License Plates:

Per C.R.S. 42-3-211(9) A person who has been issued personalized license plates may retain the unique combination of letters or number of such plate, notwithstanding that the person no longer has a registered motor vehicle, if the person files a DR 2232 with the Department along with the appropriate fees listed.

Personalization Standards

The Department may refuse to issue any combination of letters or numbers that carry connotations offensive to good taste and decency, are misleading, or duplicate any other license plate. C.R.S. 42-3-211(5)

The only characters allowed on personalized plates are:

- English alphabet (upper case only)
- English numbers (excluding zero*)
- Blank spaces
- Dashes
- Periods

Only seven characters are allowed (**six for motorcycle**) to include blank spaces, dashes and periods.

The minimum amount of characters allowed are:

- Five for plates with numbers only
- Two for any other plate (all letters or combinations of letters and numbers)

Spaces, dashes, and periods count as a character.

However, they do not change the configuration. Example: If ABC is taken, then A B C, A-B-C, and A.B.C. are also taken.

The following combinations are **NOT** allowed:

- 3 alpha, up to 4 numeric (AAA1234)
- Up to 5 numeric, 2 alpha (12345AA)
- 1 alpha, up to 6 numeric (A123456)
- 2 alpha, 2 numeric, 2 alpha (AA12AA)
- 2 numeric, 2 alpha, 3 numeric (12AA123)
- 1 alpha, up to 4 numeric, 1 alpha (A1234A)
- 1 numeric, 2 alpha, up to 4 numeric (1AA1234)
- Up to 5 numeric, 1 alpha, 1 numeric (12345A1)
- Up to 4 numeric, 2 alpha, 1 numeric (1234AA1)
- 1 alpha, 1 numeric, 1 alpha, 4 numeric (A1A1234)
- 2 numeric, 1 alpha, 2 numeric (12A12)
- Up to 6 numeric, 1 alpha (123456A)
- Up to 3 numeric, 3 alpha (123AAA)
- 3 alpha, up to 3 numeric (AAA123)
- 2 alpha up to 4 numeric (AA1234)
- 4 alpha, and 2 numeric (AAAA12)

All emblems and/or logos will be removed from any personalized plate regardless of the number of characters allowed.

***The number zero (0) may be used for Call Letter plates only and the remanufacture of either 2/4 plates or other serialized plates as permitted by Statute.**

Completed Applications

Most personalized license plate applications can be submitted online at DMV.Colorado.gov. However, some must be done in person at your county motor vehicle office. For example, FCC plates.

If you move before you receive the license plates, please provide your new address to your county motor vehicle office. Failure to do so may cause delay or loss of your personalized license plates.

The renewal fee for subsequent years (see Fees) will be included on your renewal notice from your County Clerk. The fee to renew or transfer personalized plates will be assessed by your local County Motor Vehicle Office.

Rejected Applications

Notification will be sent to Requestor if application is rejected. There is no appeals process for the denial of personalized plates.

Common Reasons for Denied Applications

- Offensive to the general public
- Misleading
- Duplicate Plate
- Conflicts with regular issued plate configurations
- Not an allowable combination
- Plate Issued to Someone Else
- Too Many Characters (up to 6 for Motorcycle, up to 7 all others)
- Special symbols (!, #, \$, %, * etc...) not allowed
- Minimum of five numbers required on all numeric plates
- Applicant does not have a valid Colorado address
- Zero's are not allowed
- Application Not Signed*
- Incomplete Application*
- Application requested a plate type that required a certificate, but no certificate supplied*
- Vehicle does not meet the qualifications for the plate type selected*

* A County Registrations Clerk may contact you via phone to attempt to correct the application.

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Step #1—Vehicle owner information and signature			
Owner 1 Name (as it appears on the vehicle registration) (last, first, middle)		Daytime Phone Number	
Owner 2 Name (as it appears on the vehicle registration) (last, first, middle)		Daytime Phone Number	
If more than two owners, write names as they appear on the vehicle registration (last, first, middle) on the bottom of this form or on an included DR 2444 Statement of Fact.			
Legal Colorado Address (P.O. Boxes are not accepted)		City	State ZIP
Mailing Address (if different from Legal above)		City	State ZIP
Current license plate/Temp tag		Last 8 of VIN	
Step #2—Check <u>only one</u> vehicle type that will display the plate			
<input type="checkbox"/> Passenger Vehicle <input type="checkbox"/> Light Truck	Passenger Vehicles may obtain a personalized plate from one of the following types of personalized license plate categories: <ul style="list-style-type: none"> • Regular (Green and White) • Designer License Plate (Green and Purple) • Group Special License Plates • Alumni License Plates • Street Rod • Collector License Plates • Commercial / Amateur Call Letter License Plates 		
<input type="checkbox"/> Motorcycle	Motorcycles may obtain a personalized plate from one of the following types of personalized license plate categories: <ul style="list-style-type: none"> • Regular (Green / White) • Group Special License Plates • Collector License Plates <p style="text-align: right; margin: 0;">Note: Motorcycle personalized license plates may have a maximum of up to 6 characters.</p>		
<input type="checkbox"/> Trailer <input type="checkbox"/> Motor Home <input type="checkbox"/> Farm Tractor* <input type="checkbox"/> GVW Truck* <input type="checkbox"/> GVW Tractor*	Trailers, Motor Homes, Farm Trucks*, and Farm Tractors* may only receive the Regular Personalized license plate (Green and White). GVW Truck* vehicles may only receive the Regular Personalized license plates (Red and White). No further selection necessary. Skip to Step 4 GVW Tractor* vehicles may obtain a personalized plate from one of the following types of personalized license plate categories: <ul style="list-style-type: none"> • Regular (Red / White) 		
<input type="checkbox"/> Limousine Services <input type="checkbox"/> Taxi	Limousine Services vehicles may only receive personalized Livery license plates. Taxicabs may only receive personalized Taxicab license plates. Required: A photocopy of your Colorado Public Utilities Commission Certificate of Registration as a Luxury Limousine service, Taxicab, or Tow Truck is required to be submitted with this form. No further selection necessary. Skip to Step 4		
<input type="checkbox"/> Recreational Truck*	Recreational Trucks* may obtain a personalized plate from one of the following types of personalized license plate categories: <ul style="list-style-type: none"> • Regular (Green / White) • Group Special License Plates • Alumni License Plates • Street Rod 		
<input type="checkbox"/> Farm Truck*	Farm Trucks* may obtain a personalized plate from one of the following types of personalized license plate categories: <ul style="list-style-type: none"> • Regular (Green / White) • Group Special License Plates • Alumni License Plates 		

** Special Vehicle requirements must be met prior to authorization being granted*

Step #3—Make only one personalized plate type selection by checking only one box in this entire step

Regular Personalized License Plate:	<input type="checkbox"/> Regular Personalized License Plates (Green and White)	
Designer Personalized License Plate:	<input type="checkbox"/> Designer Personalized License Plates (Colorful Colorado)	
Group Special License Plates:	<input type="checkbox"/> Adopt a Shelter Pet	<input type="checkbox"/> Hospice and Palliative Care †
	<input type="checkbox"/> American Indian †	<input type="checkbox"/> Italian American
	<input type="checkbox"/> Boy Scouts	<input type="checkbox"/> Juvenile Diabetes
	<input type="checkbox"/> Breast Cancer	<input type="checkbox"/> Kids First †
	<input type="checkbox"/> Broncos Charities †	<input type="checkbox"/> Professional Firefighters
	<input type="checkbox"/> Carbon Fund †	<input type="checkbox"/> Professional Nurses †
	<input type="checkbox"/> Child Loss Awareness	<input type="checkbox"/> Protect our Rivers †
	<input type="checkbox"/> Colorado Avalanche †	<input type="checkbox"/> Rocky Mountain National Park †
	<input type="checkbox"/> Colorado Rockies †	<input type="checkbox"/> Share the Road †
	<input type="checkbox"/> Craig Hospital †	<input type="checkbox"/> Ski Country USA
	<input type="checkbox"/> Denver Nuggets †	<input type="checkbox"/> Special Olympics †
	<input type="checkbox"/> Donate Life	<input type="checkbox"/> State Parks †
	<input type="checkbox"/> Electric Vehicle	<input type="checkbox"/> Support Education †
	<input type="checkbox"/> Emergency Medical Services †	<input type="checkbox"/> Support Foster Families †
	<input type="checkbox"/> Fallen Heroes †	<input type="checkbox"/> Support the Horse †
	<input type="checkbox"/> Flight for Life Colorado †	<input type="checkbox"/> Support the Troops †
	<input type="checkbox"/> Girl Scouts	<input type="checkbox"/> Support Pollinators †
		<input type="checkbox"/> Wildlife Sporting
Alumni License Plates:	<input type="checkbox"/> Air Force Academy †	<input type="checkbox"/> Fort Lewis College
	<input type="checkbox"/> Colorado College	<input type="checkbox"/> Metro State University of Denver †
	<input type="checkbox"/> Colorado Mesa University	<input type="checkbox"/> Newly Adopted
	<input type="checkbox"/> Colorado School of Mines †	<input type="checkbox"/> University of Colorado †
	<input type="checkbox"/> Colorado State University †	<input type="checkbox"/> University of Northern Colorado †
	<input type="checkbox"/> Colorado State University – Pueblo	<input type="checkbox"/> Regis University †
	<input type="checkbox"/> Denver University †	<input type="checkbox"/> Western State Colorado University †
Street Rod License Plate:	<input type="checkbox"/> Street Rod License Plate Requires proof of eligibility: The vehicle must be manufactured in 1948 or before. Clerk will verify if transaction is completed in your county office.	
Call Letter License Plates:	<input type="checkbox"/> Amateur Call Letter License Plate (\$2) <input type="checkbox"/> Commercial Call Letter License Plate (\$5) (The owner must provide a photocopy of a Federal Communications Commission license)	
Collector License Plate:	<input type="checkbox"/> Collector License Plate Requires proof of eligibility: Vehicle must meet the definition of a collector vehicle. See plate types on page 1C. Acceptable documents are a copy of the Certificate of Title, registration Receipt, etc.	

† Requires an **original** certificate or pin issued from the sponsoring non-profit organization or alumni association authorizing the issuance of this license plate to be submitted with this form. Refer to CDOR.Colorado.gov for authorization requirements. Certificates will not be returned.

Step #4—Please print in block lettering using blue or black ink

Indicate your first through fifth choices in the boxes below. It is not necessary to fill in all empty spaces. Your choices will be considered in the order listed. A definition or **SPECIFIC** explanation must be listed for each choice. If explanation is too vague the request will be rejected. All characters are centered on the plate (**logos and symbols are always removed**). **Motorcycles may have a maximum of 6 (six) characters.**

One letter and/or number per space per choice below						Explain the meaning of the characters you have chosen:
#1						
#2						
#3						
#4						
#5						
#6						

Step #5—Vehicle owner signature

Signature of Applicant	Date Signed
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