

## State of Colorado

# Checklist: In Lieu of Bond for Trailers 2000 Pounds or Less

### C.R.S. 42-1-102(14),(17),(60.3),(37),(111)

The in lieu of bonding procedure for trailers 2000 pounds or less is completed when ownership documents are not available.

- Applicant must have possession of the trailer
- Trailer must be physically located in Colorado
- Forms can be found online at [DMV.Colorado.gov/Forms-and-Publications](http://DMV.Colorado.gov/Forms-and-Publications)

Step	What You Need To Do	Forms/Fees
1	<p>Complete the Certification of Equipment Compliance for Trailers 2000 pounds or less (DR 2697)</p> <ul style="list-style-type: none"> <li>• A P.O.S.T. Certified VIN Inspector is required to complete the bottom portion of the DR 2697</li> </ul> <p>Have the trailer inspected and the Colorado Certified VIN Inspection completed by a certified Colorado law enforcement officer or P.O.S.T certified inspector (Your local county motor vehicle office can refer you to a P.O.S.T certified inspector in your area).</p> <ul style="list-style-type: none"> <li>• Inspection must not be over one (1) year old at the time of application</li> </ul> <hr/> <p><b>If no vehicle identification number (VIN) is found, complete a DR 2394 Bond Statement Guide and proceed to Step 5.</b></p>	<p>DR 2697</p> <p>DR 2704 (will be provided by P.O.S.T certified inspector)</p> <p>Inspection Fee – \$50.00</p>
2	<p>Request a title record search by filling out form DR 2489A Motor Vehicle Requestor Release of Affidavit of Intended Use or by going online to <a href="http://myDMV.Colorado.gov">myDMV.Colorado.gov</a>. All out of state trailers need a title record search from the state they are from in addition to the Colorado record search.</p> <ul style="list-style-type: none"> <li>• Record search cannot be over 1 (one) year old.</li> </ul> <p><b>**NOTE**</b> A photocopy of the Certified VIN Inspection and additional documents are required to be submitted with this records request. Please see online instructions for additional information at <a href="http://DMV.Colorado.gov/Vehicle-Record-Searches">DMV.Colorado.gov/Vehicle-Record-Searches</a></p> <hr/> <p><b>If the Colorado title record search indicates a trailer has a current or previous salvage status, a title history may be required. See Step 3</b></p> <p><b>If a title record is found, please proceed to Step 4</b></p> <p><b>If no record information is found, proceed to Step 6.</b></p>	<p>Validated copy of the DR 2489A Fee – \$2.20 each</p> <p>DR 2394</p> <p>DR 2704</p>
3	<p>If the trailer has a current salvage status, the Colorado Certified VIN Inspection form (DR 2704), will indicate if the trailer is “roadworthy” or “not roadworthy.”</p> <ul style="list-style-type: none"> <li>• <b>Roadworthy:</b> <ul style="list-style-type: none"> <li>• Apply for a Colorado certificate of title by following Checklist DR 2415 Rebuilt Title Established by Salvage Title</li> </ul> </li> <li>• <b>Not roadworthy:</b> <ul style="list-style-type: none"> <li>• A request that owner of record indicate their intent to keep or release the trailer</li> </ul> <p><b>AND</b></p> <ul style="list-style-type: none"> <li>• Apply for a salvage title using form DR 2410 Insurer, Authorized Agent of an Insurer</li> </ul> <p><b>OR</b></p> <ul style="list-style-type: none"> <li>• Salvage Pool Declaration for a Salvage or Nonrepairable Title</li> </ul> <p><b>OR</b></p> <ul style="list-style-type: none"> <li>• Apply for Colorado certificate of title by repairing the vehicle by following Checklist DR 2415 Rebuilt Title Established by Salvage Title</li> </ul> </li> </ul> <p>If Colorado title record search indicates that the trailer was “Previous Salvage” request a salvage history by submitting:</p> <ul style="list-style-type: none"> <li>• A completed Requestor Release and Affidavit of Intended Use form (DR 2489A)</li> <li>• If out of state record search indicates that the trailer was "previous salvage," request a salvage history through that states DMV office. Please contact that state for additional information.</li> </ul> <p>Upon determination of the reason for salvage:</p> <ul style="list-style-type: none"> <li>• Complete DR 2710 Rebuilt From Salvage Disclosure form</li> <li>• If reason for salvage is indeterminate:           <ul style="list-style-type: none"> <li>• Mark the “Other” box</li> <li>• Indicate “Unable to obtain a salvage history, reason for salvage unknown”</li> </ul> </li> </ul>	<p>DR 2410</p> <p>DR 2489A</p> <p>DR 2710</p>

<p>4</p>	<p>Contact all owners of record and lienholders found as a result of the search via certified <b>OR</b> registered (return receipt requested) mail. Letter must include:</p> <ul style="list-style-type: none"> <li>• Year, Make, VIN</li> <li>• Intent to title</li> <li>• Contact information</li> </ul> <p>If the record search indicates an active lien on the trailer, it must be released. The lien release must be on the lienholder's letterhead (letterhead is not required if lienholder is an individual). Copies and photos are accepted and must include trailer year, make, VIN, titled owner's name(s), agent's signature, date of lien release and <u>must be signed under penalty of perjury in the second degree</u> as defined in C.R.S. 18-8-503. If an attempt is made to secure an acceptable lien release and the lienholder is not available, the following procedure must be followed:</p> <p>Lienholder is not available – filed in Colorado</p> <ul style="list-style-type: none"> <li>• A certified or registered letter must be sent to the lienholder's last known address and be returned as undeliverable. Include this letter with the title application</li> </ul> <p>Lienholder not available – Out of State Lien (Not filed in Colorado)</p> <ul style="list-style-type: none"> <li>• Contact the state of record and request a lien release. Many states will give a statement of release of lien or lien expired. This statement must be on the state's letterhead and be submitted with the title application</li> </ul> <p><b>NOTE: If lien release is not available from state of record, a court order will be required.</b></p>	<p>Acceptable Lien Release</p> <p>Copy of letter and one of the following:</p> <p>Certified/ Registered Mail return receipt</p> <p>OR</p> <p>USPS printout of signature acceptance</p> <p>OR</p> <p>Printout of signature by delivery company (Fed. Ex., UPS, etc.)</p>
<p>5</p>	<p>Request an Assigned Identification Number from the County Motor Vehicle office where the trailer will be titled by completing form DR 2409 Statement of Assembly of Homemade Trailer and Assignment of Trailer I.D. Number.</p>	<p>DR 2409</p>
<p>6</p>	<p>Apply for <b>Title or Salvage Title</b> at the county motor vehicle office in the county in which you live. Secure and Verifiable Identification is required to obtain a title and/or registration in the State of Colorado. Please see DR 2841 for acceptable identification documents.</p> <p><b>NOTE: If the trailer is less than six model years old and not roadworthy, applicant must apply for a salvage title.</b></p>	<p>Items listed above</p> <p>Title fee – \$7.20, (Pursuant to C.R.S. 42-6-137(1)(a))</p>