



Colorado DRIVES Governance Committee

Date: February 15, 2023. 9:00am- 11:00am

Location: Google Meet video [link](#)

Call in number (audio only): +1 218-301-2763 PIN: 778 284 588#

Organizer: Helen Hayden

Meeting agendas and information are available at:

<https://dmv.colorado.gov/colorado-drives-county-governance-committee>

Presentation Materials for this meeting (and previous meetings) are available [here](#)

Call to Order and Initial Business- Chair (5 minutes)

Roll Call- Helen Hayden

Approval of minutes from 12.21.22 (5 minutes)

New Business- Chair (30 minutes)

- New Committee Member Introductions - Adam Wilms
- Committee Chair and Vice Chair Election- Robert Dodd
- Committee Update - Adam Wilms
- Parks Pass Update - Rebecca Ferrell/Debbie Lininger
- Legislative Update 1254 and 1388 - Adam Wilms
- Fraud Survey Update - Kevin Kihn
- Sending out rule 52 establishing residency in the next DRIVES update for additional feedback - Kevin Kihn

Old Business-

Open Action Items

Action Item	Responsible Party
Rescheduled from January 2023 Creation of All Budget request process	Rosalie Johnson- DOR/DMV
Background check policy update	Kevin Kihn- DMV/DMV

DPA update- Linda Stiles (5 minutes)

CDOR Update

Vehicle Services Section (VSS) (10 minutes)



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- Third Party Transactions Update- Heather Cobler
- Call Center Metrics- Kevin Kihn
- Online Services Report- Kevin Kihn
- Top four Transaction Times- Stephanie Smith

Innovation, Strategy and Delivery Group *(20 minutes)*

- ISD Leadership Update- Melissa Lineberger
- DRIVES Development Support- Steve Crandall
- User Support Update- Sonia Sandoval

Training Team *(15 minutes)*

- Training Team Update- Michelle Martinez

DRIVES Budget *(5 minutes)*

- December Budget Overview - Ramon Alvarado
 - Introduce New Budget Manager Shenee Taylor

OIT Update- Cindi Wika *(5 minutes)*

- Outage Report
- Access Tracking Sheet
- Updates- Password changes and Microsoft

Working Groups Update *(25 minutes)*

Requirements, Clarification & Improvement (RC&I)- Pam Nielsen

- List of Current Topics
 - Equipment Request Update

Financial Advisory WG (FAWG)- Mason Chaput

Public Comment (Statements or suggestions from the Public)- Chair *(5 minutes)*

Open Forum (suggestions for action by the committee)- Chair *(5 minutes)*

Announce Next Meeting- Chair

March 15, 2023, 9:00am-11:00am

Adjourn (Does not require a motion if agenda is complete)- Chair